

LAKEWOOD BOARD OF EDUCATION

COMMITTEE EVALUATION REPORT

CC 03-2425

NONPUBLIC PROFESSIONAL DEVELOPMENT/POSITIVE SCHOOL CLIMATE

These services are funded with Nonpublic Security Grant Allocations

Proposals for CC 03-2425 were received on May 17, 2024 @ 10:00 a.m. Four (4) responses were received and recorded. Tender Touch Educational Services, Tree of Knowledge Learning Academy, Catapult Learning and Rutgers University each submitted a response to this advertised solicitation which were reviewed and scored by an Evaluation Committee as follows:

Tender Touch Educational Services:

	Technical	Management	Cost		
	Max 45 pts	Max 30 pts	Max 25 pts		
Scorer #1	42	29		\$750/per hour	
Scorer #2	45	30			
Scorer #3	45	30			
Average	44	29.67	25		
				Total Score	98.67 pts

Tree of Knowledge Learning Academy:

	Technical	Management	Cost		
	Max 45 pts	Max 30 pts	Max 25 pts		
Scorer #1	45	30		\$750/per hour	
Scorer #2	45	30			
Scorer #3	45	30			
Average	45	30	25		
				Total Score	100 pts

Catapult Learning:

	Technical	Management	Cost		
	Max 45 pts	Max 30 pts	Max 25 pts		
Scorer #1	43	30		\$800/per hour	
Scorer #2	45	27			
Scorer #3	45	28			
Average	44.33	28.33	23.44		
				Total Score	96.1 pts

Rutgers University:

	Technical	Management	Cost		
	Max 45 pts	Max 30 pts	Max 25 pts		
Scorer #1	44	29		Did not supply the requested hourly rate	
Scorer #2	45	18			
Scorer #3	45	18			
Average	44.67	21.67	0		
				Total Score	66.34 pts

Tree of Knowledge Learning Academy and **Tender Touch Educational Services** each presented a Responsive and Responsible proposal for the advertised services.

Catapult Learning submitted a list of Exceptions to the Terms and Conditions of this proposal with an expectation of negotiations in the following categories:

- Termination for Cause
- Indemnification
- Limitation of Liability
- Assignment
- Force Majeure
- Intellectual Property

As stated in the RFP under Item #23, No interpretation of the meaning of the specifications will be made to any respondent orally. Every request for such interpretations should be made in writing to the Assistant School Business Administrator and must be received at least ten (10) days, not including Saturdays, Sundays and holidays, prior to the date fixed for the opening of proposals to be given consideration. Any and all interpretations and any supplemental instructions will be distributed in the form of a written addendum to the specifications.

Any questions or concerns should have been addressed with the district prior to the submission of proposals in the timeframe outlined above.

Pursuant to NJSA 18A:18A-4.5(b) "Each interested vendor shall submit a proposal which shall include all the information required by the request for proposals. Failure to meet the requirements of the request for proposals may result in the board of education disqualifying the vendor from further consideration. Under no circumstances shall the provisions of a proposal be subject to negotiation by the Board of Education."

Rutgers University did not supply an hourly rate for the requested services on the provided proposal form which would deem their proposal Non-Responsive.

The Evaluation Committee recommends the contract award for **CC 03-2425** be made to ***Tender Touch Educational Services with a score of 98.67 points, Tree of Knowledge Learning Academy with a score of 100 pts., and Catapult Learning, with a score of 96.1 points.*** More than one vendor is required to service the vast number of schools in Lakewood that may require these services. Total contract amount for each vendor may not exceed the Nonpublic Security Grant allocations per school allotted for these services.